



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary “ZOOM” Meeting { due to the current Covid 19 Pandemic }
of Kentchurch Parish Council
held on Monday 27th January 2021 at 6.00pm

No KPC/MW/088z

Present

Councillor Mr K John Chance Chairman
Councillor Mrs Heather Adams
Councillor Mr Trefor Edwards
Councillor Mrs Jennifer Evans

Clerk Mr M Walker

Also Present

One further member of the public

Meeting declared open at 6.00pm by the Chairman

1.0 Apologies

Apologies received from Councillor Mr John Pring Vice – Chairman who was unable to connect to the Zoom link at the time of the meeting also Ward Councillor Mr Peter Jinman.
Lengthsman/Contractor Mr Dave Roden, BBLP Locality Steward Mr Paul Norris and Representative from the Police not present.

2.0 Declarations of Interest and Dispensations

2.1 No declarations were made with regard to any items on the agenda
2.2 No written dispensations were received

3.0 Minutes

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/087h held on Monday 9th December 2020 were confirmed as a true record and would be signed by the Chairman when convenient.

4.0 Financial Report

4.1 Receipts

No receipts received

4.2 Invoices for Payment

Clerk's Salary December 2020 Gross	£298.60
Postage	£0.65 pence
Tax £59.80 NIC £0.00	
Nett Pay £239.45	

Cheque 101054

HMR&C 3 rd ¼ Payment October November December	£179.20
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Cheque 101055

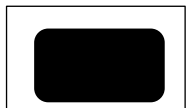
Clerk's Salary January 2021 Gross	£298.60
Mileage	£9.45
Postage	£2.94

Tax £59.60 NIC £0.00

Nett Pay £251.39

Cheque 101056

All payments **Unanimously** approved by the Parish Council



4.3 Bank Balances as per Barclays Internet Printed Bank Statements

Business Premium Account	@ 5 th January 2021	£16,885.01
Community Account	@ 5 th January 2021	£4,267.08

4.4 Confirmation of Approved 2021 – 2022 Budget

The Budget for 2021 – 2022 was unanimously approved by the Parish Council

5.0 Reports if available from:-

5.1 Ward Councillor Mr Peter Jinman not present and no report available

5.2 Lengthsman Report Parish Council to agree future works

Herefordshire Council / Balfour Beatty Living Places (BBLP) have agreed to 4 of the 5 projects submitted. Lengthsman/Contractor Mr Dave Roden instructed to carry out the works.

All information to be sent to Parish Councillors

Dave had jetted the drain next to the tunnel at Pontrilas.

5.3 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards reported on the following:-

The Memorial Hall is not open, kitchen works still ongoing, trees have been planted at the rear and the Air Cadets building is still closed.

6.0 Goods Vehicle Operator's Licence Application

Licence application for Unit 5 Pontrilas Business Park

Councillor Mr K John Chance Chairman to meet with the owner

7.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised.

8.0 Highways and Footpaths

8.1 Drainage Grant application update

See Item 5.2

8.2 To receive **new** information on any Parish Highway including Public Footpath Issues

Some of the Kentchurch Road is much improved after ditching works but from “The Bradley” to “The Elms” a large volume of water on the road – ditch needs to be cleaned out.

Where the verge meets the edge of the road - flood damage

Potholes Spitehouse Road towards Crabs Castle, Councillor Mrs Heather Adams to provide photographs.

Where the car ended up in the river still no action after 2 years

Councillor Mrs Heather Adams, Parish Council Footpaths Officer met with Mr Paul Norris Locality Steward and discussed obstruction of Footpath at Court-a-Grove, mainly brambles, overhanging tree and new footpath signs.

KZ7 Footpath Cobblers Grove – Rocky Fold – Thistle Brook, dead tree on ground but off footpath line, new Finger Post required.

Station approach footpath Finger Post required replacing.

Councillor Mr K John Chance Chairman to investigate Defibrillator cabinet in Kiosk Pontrilas village
If cabinet is unlocked, insurance company will still cover – Clerk to obtain in writing.

Herefordshire Council / Balfour Beatty Lengthsman & Parish Paths Partnership (P3)

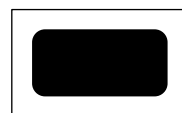
Expression of Interest Form 2021/2022 for 1st April 2021 – 31st March 2022

completed and sent to by email.

Herefordshire Council / Balfour Beatty P3 Parish Path Partnership and Parish Employed Lengthsman

Kentchurch Parish Council Annual Maintenance Plan 2021 – 2022

completed and sent to by email.



9.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

- 2nd May 2017 Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas
Application for approval of details reserved by conditions 3, 4 and 15 attached
to planning permission 142033
Type PP Approval of details reserved by condition
Application Still Valid
- 16th November 2020 Application Number 203685 Barn conversion at Brooks Farm Pontrilas Hereford
Change of use of land to domestic curtilage and construction of a detached garage
Application Still Valid
- 30th November 2020 Planning Application 203886 Pontrilas Timber and Builders Merchant Pontrilas
Single storey extension of Hardwood Mill
Application Still Valid

Correspondence

- 19th December 2020 Herefordshire Council
Parish Council Precept 2021-2022
Total required £8,750.00
- January 2021 Report Highway Drainage Issues
Gravel on road entrance to The Elms
CAS-787702-S1B4G3


10.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

K6 Kiosk (Bunker) at Kentchurch

11.0 Confirmation of Date, Time and Venue of the Next Meeting

The next meeting (subject to government guidelines) will be an Ordinary Meeting of the Parish Council held via “ZOOM” on Wednesday 17th March 2021, time to be arranged.

Meeting declared closed at 7.60pm

Signed..... 

Councillor Mr K John Chance Parish Council Chairman

Dated this day the 17th March 2021